

ACPE: The Standard for Spiritual Care and Education CLINICAL PASTORAL EDUCATION & ORIENTATION, LLC CPEO, LLC



CPEO

EQUIPPING LEADERS TO SERVE GOD'S PEOPLE

FINANCIAL POLICY

To assure that the Clinical Pastoral Education (CPE) program addresses fees, payment schedule, refunds, stipends, and benefits. The following information comprises the financial policy of the Clinical Pastoral Education program at CPEO, LLC. This information can be found on www.cpeleaders.com

Policy

The Clinical Pastoral Education program at CPEO, LLC shall provide each potential CPE student with the tuition and fee schedule upon request of program information. Tuition and fees may be reviewed and/or changed annually.

PLEASE NOTE: SHOULD A STUDENT ENROLL WITH CPEO, LLC AND ATTEND CPE ORIENTATION THEN AFTER ORIENTATION AND THE STUDENT DECIDES THEY DO NOT WANT TO CONTINUE WITH THE CPEO, LLC UNIT THEN THAT STUDENT WILL BE CHARGED AND BILLED \$290.00 NONREFUNDEABLE FEE TO COVER ACPE FEES AND ADMINISTRATION COSTS. THESE FEES WILL BE REPORTED TO THE THREE MAJOR CREDIT BUREAUS NONPAYMENT IF PAYMENT IS NOT RECEIVED WITHIN 10 DAYS.

Registration of credit of the CPE unit or the educator's written evaluation may be withheld pending fee payment.

Procedure

Application Fee. CPEO's application fee is non-refundable \$50.00.

Book Fee Options. CPEO requires students to purchase of *CPE for Success* by Wallace at from \$55.00 directly from Brenda Wallace plus shipping and handling fees, or www.cpeleaders.com website or Amazon books at \$50.00, or Kindle UNLIMITED free

Deposit for Space. CPEO's deposit fee is non-refundable \$350.00

ACPE Student Enrollment Fees required. CPEO must collect from students \$240.00

Tuition. CPEO's tuition for each unit is \$2500.00

Total Deposit due to CPEO \$350.00

Total due to CPEO. Application is \$50.00

Total due to CPEO BEFORE UNIT START is \$640.00

Deposit, ACPE fees, tuition is \$2790.00

Total tuition due to CPEO less deposit is \$2440.00

A. Tuition for a unit of CPE is due on the first day of the unit unless

1. A student submits a payment plan (not to exceed the time of enrollment after orientation) in writing thirty (30) days before the unit begins; and,
2. CPE Director agrees to the plan.

B. All tuition must be paid by enrollment of the unit.

Refunds

No portion of the tuition will be refunded after orientation.

Benefits

There are no stipends or employee benefits for all programs, such as, internships, CECs.

Fees

2024-2025 Year Fee Schedule ***all fees are non-refundable after orientation. Actual dates for fee payment is outlined in the Acceptance Letter***

REQUIRED Fees per unit:

Level IA/IB/IIA/IIB Units	\$2500.00
Application Fee	\$50.00
Deposit to secure space	\$350.00
ACPE Fees	\$240.00
TOTAL	<u>\$2790.00</u>

<u>TOTAL PAID LESS DEPOSIT</u>	<u>\$2440.00</u>
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Payment Plan Agreement for 5 months	\$488.00
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ALL FEES MUST BE PAID BEFORE END OF UNIT

